

FAMU Activity Report

1st Quarter July 1, 2016-September 30, 2016

FAMU Project#005383

Project Recipient: Florida Agricultural & Mechanical University

Florida Department of Education Project# 376-90050-7P001

Project/Program Title: African American Task Force

TAPS# 17A027

Authority: CSFA#48.040

Project Period: July 1, 2016 –June 30, 2017

Budget Period July 1, 2016 –June 30, 2017

Submitted by: Dr. Bernadette Kelley- Principle Investigator

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Project Performance and Accountability				Corresponding Budget Items	
Scope of Work (see Project Design – Narrative)	Tasks (see Project Design – Narrative)	Deliverables	Due Date	Object Code	Task Responsibility/Accountability
1. Project Director	Oversees the operations and progression of the project.	Reports/Correspondences	July 01, 2016 to June 30. 2017	110800/15100	
2. Program Assistant	The duties for this position include the following: Maintain daily office hours, answer phone inquiries, maintain all systems required by Florida A&M University for project implementation, prepare and process travel request, maintain a database of all records (contacts, Instructional Standards, program participants, etc.), assist in the preparation of all reports as required by the funding source, assist the project director in out-reach to Florida school districts, organize and prepare all correspondences, assist in the planning and delivery of meetings and conferences, record minutes and notes of all official meetings.	Reports/Minutes/Communications See Report Program Assistant =L. Eiland	July 01, 2016 to June 30. 2017	110800/15100	
3. Instructional Designer (ID)	The ID works to ensure that the process of identifying the skills, knowledge, information about African and African American History gaps of the targeted audience is addressed. The ID will be responsible for creating, selecting or suggesting learning experiences that close these identified gaps, based on instructional theory and best practices.	Reports/Correspondences See letter of invitation to Florida District Superintendents See letter of Invitation to 2016 AAHTF Summer Institute	July 01, 2016 to June 30. 2017	110800/15100	
Facilities and Administrative Cost	Building space, telephone, internet access, etc.		July 01, 2016 to June 30. 2017		

Project Performance and Accountability					Corresponding Budget Items	
Scope of Work (see Project Design – Narrative)	Tasks (see Project Design – Narrative)	Deliverables	Due Date	Object Code	Task/Accountability	
African American History Instructional Standards (AAHIS)	Continue to work with Instructional Designer, classroom teachers, district specialists, and higher-education professionals to review and revise the AAHIS to align with Florida’s Next Generation Sunshine State Standards (NGSSS) for Social Studies and Florida Standards for Literacy.	<ol style="list-style-type: none"> Florida Standards aligned to Florida’s NGSSS for Social Studies and the Florida standards for literacy as found in K-12 Social Studies Course Descriptions Standards-based instructional materials to support the AAHIS for Grades K-12 Grade-specific annotated list of print and electronic resources to extend lesson activities for students and teachers Assist in the use of CPalms by teachers to identify the connections between the AAHIS and the NGSSS assessed using in K-12 Social Studies Course Descriptions Distribution of AAHIS via AAHTF website 	1-4. November 2016 to June 30. 2017		Instructional Designer	
			5. June 2017			
Web Based Teacher Training (WBTT)	<ol style="list-style-type: none"> Review and adjust previously developed modules. EverFi (Consultants) will continue to employ strategies appropriate for standards-based instruction development. Training opportunities via the WBTT will be extended to other districts. Plan and implement a Summer Institute training for teachers and other educators 	<ol style="list-style-type: none"> Host/Maintain access to professional development through the WBTT website SEE analytical reports (Everfi) Invite school districts to participate in the WBTT professional development See letter of invitation to Florida District Superintendents See letter of Invitation to 2016 AAHTF Summer Institute Implement the plan for community outreach during the first semester of the 2016-17 school year. Summer Institute/Educator workshops: plan and provide a workshop for teachers, pre-service teachers, faculties, district personnel, and other stakeholders 	September 2016 Completed December 2016	132700	1. EverFi 2. - 3. Instructional Designer	
			March 2017 June 2017			138200

Web Site	Revise and update the African American History Task Force website at www.afroamfl.org	<ol style="list-style-type: none"> 1. Monthly (minimally) updates to the AAHTF web site are evidenced by the revised date appearing on the web site 2. Agendas for AAHTF meetings are posted at least one month in advance 3. Minutes from AAHTF meetings are posted within two weeks 4. Activities/training opportunities are posted at least one month in advance 5. Resources and hyperlinks to other resources are checked monthly and updated as needed 6. Paperless communications will be accessible through the AAHTF website as appropriate 7. Maintain a student page of resources SEE analytical reports (Academy Lion) 	September 2016 Completed December 2016 March 2017 June 2017	132700	
Plan for Dissemination and Training (PDT)	Identify and train a select cadre of teachers to utilize the AAHIS and WBTT modules	<ol style="list-style-type: none"> 1. Develop proposed training materials for district trainers 2. Invitations and materials sent to districts trainers and to participate in the WBTT Recommendations for future trainings. See letter of invitation to Florida District Superintendents See letter of Invitation to 2016 AAHTF Summer Institute 	September 2016 Completed October 2016 June 2017		
Plan for Evaluation	Complete the development and execution of an evaluation plan that includes collecting student achievement data from Exemplary school districts as it relates to teacher training and provide a report of these findings to the Florida Department of Education.	<ol style="list-style-type: none"> 1. Report Pre- and post- assessment results from teacher trainings 2. Report of WBTT evaluations, student evaluations and essays 3. Reports from Exemplary School Districts <ul style="list-style-type: none"> • Data that documents the effect of project goals on student learning gains, including but not limited to, United States History end-of-course assessment results. • Data that documents the effect of project goals on teacher effectiveness toward improving the rate of student learning gains. 	November 2016 March 2017 June 2017	132700	Evaluator
Priorities include at least one AAHTF meeting	Plan and implement the annual meeting of the AAHTF. Plan and implement a semi-annual	<ol style="list-style-type: none"> 1. Proposed agenda for the annual AAHTF meeting Proposed Dates for Annual Meeting: November 17-19, 2016 	November 2016 November 2016 (3.)	261000	

<p>annually</p>	<p>meeting of the AAHTF Chairs</p>	<ol style="list-style-type: none"> 2. Invitation to AAHTF members to the annual meeting Save dates correspondences sent to Task Force Members via email 3. Final version of the agenda and supporting materials for the annual AAHTF meeting 4. Travel receipts for each member of the taskforce 	<p>June 2017 Deliverable 4.</p>		
<p>Internal and External Collaboration (IEC)</p>	<p>AAHTF will seek opportunities to collaborate with FLDOE, Social Studies Specialists from the 67 school districts in Florida, and the rural districts educational consortia (HEC, NEFEC, and PAEC). AAHTF will participate and present at the FCSS</p>	<ol style="list-style-type: none"> 1. Communications to school districts in Florida related to AAHTF resources and opportunities 2. Present and attend FCSS, as well as other related conferences and meetings. Attending 2016 FCSS Conference October 28-30,2016 5. Communications to rural districts educational consortia inviting trainers to participate in opportunities afforded them through the AAHTF 	<p>October 2016 February 2017</p>	<p>261000</p>	<p>Instructional Designer</p>

Appendix

Lakechia Eiland Contract

Summary of Tasks and Duties

The Program Assistant duties included the following:

Maintained daily office hours and clerical duties required

Maintained all systems required by Florida A&M University for project implementation

Prepared and processed travel request

Maintained a database of all records (contacts, Instructional Standards, program participants, etc.):

- Processed Academy Lion and Everfi proposals and internal application forms.
- Facilitated the Academy Lion and Everfi Contracts for approval.
- Processed requisitions and purchase orders for both contracts.
- Revised Budget Narrative for revised 2016-2017 grant award.
- Maintained internal budget spreadsheet.

Assisted in the preparation of all reports as required by the funding source:

- Provided documentation needed for the 1st quarter activity reports.
- Monitored the AAHTF website for updates and revisions for the months of July, August and September.

Assisted the project director and instructional designer in out-reach to Florida school districts, organize and prepare all correspondences:

- Disseminated Letters to Districts Superintendents.

Assisted in the planning and delivery of meetings and conferences:

- Composed and disseminated official correspondence including “Save the Date” for Annual meeting in Orlando, Fla on November 17-19, 2016.

Recorded minutes and notes of all official meetings and conference calls.

Letter of Invitation to Florida District Superintendents



Pam Stewart
Commissioner of Education

Commissioner of Education's African American History Task Force



Task Force Members

Anthony Hill, Chair
Dr. Mark Howse, Vice Chair
Mrs. Maggie Lewis-Butler
Dr. Will Quaresan
Dr. Patrick Moore
Ms. Tracey Oliver
Dr. Gwendolyn Simmons
Senator Geraldine Thompson
Atty. Ronda Vangates
Mrs. Marion Williams
Dr. Samuel L. Wright Sr.

Emerita
Frederica S. Wilson
U.S. Rep. Florida, 17th District,

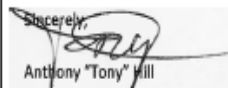
September 21, 2016

Dear Superintendent Sandy Hollinger,

Welcome back to a new, yet exciting school year! We know that you are geared up and ready to implement all of the summer learning and ongoing professional development strategies in your schools. The theme for the Summer Institute was "Hallowed Grounds: Sites of African American Memories in Florida." We received raved reviews from our survey feedback forms on the learning that took place at the Summer Institute. We would love to hear from you and all of the work related to African American History that you have planned for the 2016-2017 school year!

Please email any activities and/or professional development activities/strategies that you have already completed, currently launching, or forthcoming about African-American History curriculum in your district. Please submit agendas, pictures, and presentations to afroomfi@gmail.com.

Please continue to let us know how we can assist your district in the implementation of the Florida State 1003.42(2) (H). We would love to highlight your district on our website as well. The website address is: <http://afroomfi.org/>. In addition, a professional development opportunity for your educators is available to maximize the African-American History curriculum in your schools. A partnership between the African American History Task Force and Everfi, Inc. has developed a website for the delivery of instructional materials (<http://www.everfi.net>). Both sites are user friendly and provide a mass of ideas and materials for your teachers to use as resources. Thank you for all of your hard work and dedication.

Sincerely,

Anthony "Tony" Hill

AAHTF Chairman

501 Orr Drive

Gore Education Center, Building C, Room 316
(850) 412-5203, Fax (850) 412-5204
www.afroomfi.org

Tallahassee, FL 32307

Letter of Invitation to 2016 AAHTF Summer Institute Participants



Pam Stewart
Commissioner of Education

Commissioner of Education's African American History Task Force



Task Force Members

Anthony Hill, Chair
Dr. Mark House, Vice Chair
Mrs. Maggie Lewis-Butler
Dr. Will Guzman
Dr. Patrick Moore
Ms. Tracey Oliver
Dr. Gwendolyn Simmons
Senator Geraldine Thompson
Any Ronda Vangates
Mrs. Marion Williams
Dr. Samuel L. Wright Sr.

Emerita
Frederica S. Wilson
U.S. Rep. Florida, 17th District.


September 27, 2016

Dear 2016 Summer Institute Participant,

Welcome back to a new, yet exciting school year! We know that you are geared up and ready to implement all of the summer learning and ongoing professional development strategies in your schools. This summer, you were able to attend our 2016 African American History Task Force Summer Institute. The theme for the Summer Institute was "Hallowed Grounds: Sites of African American Memories in Florida." We received raved reviews from our survey feedback forms on the learning that took place at the Summer Institute. We would love to hear from you and all of the work related to African American History that you have planned for the 2016-2017 school year!

Please email any activities and/or professional development activities/strategies that you have already completed, currently launching, or forthcoming about African-American History curriculum in your district. Please submit agendas, pictures, and presentations to afroamfl@gmail.com.

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Sincerely,

Anthony "Tony" Hill

AAHTF Chairman

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(850) 412-5203, Fax (850) 412-5204
www.afroamfl.org

Tallahassee, FL 32307

List of Exemplary Districts

•
Broward County Public Schools – Contact – Mrs. Marion Williams

•
Duval County Public Schools – Contact – Contact Donnie Martin

•
Gadsden County School District – Contact – Dr. Sylvia R. Jackson

• Leon County Schools – Contact – Dr. Michelle Gayle

•
Miami-Dade Public Schools – Contact – Dr. Sherrilyn Scott

•
Palm Beach County Schools – Contact – Joseph Holcombe or Dr. Nikki

Pinellas County School District – Contact – Cindy Flora

•
St. Lucie County Schools – Contact – Contact Nicholas Zrallack

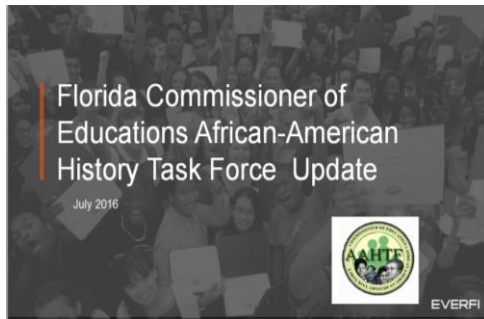
• Volusia County Public Schools – Contact – Support Services

Seeking Exemplary Statues: Hillsborough County – Contact- Dr. Holt

Everfi

Analytics All Web Site Data Audience Overview and Site Updates

July 1,2016-September 30,2016



Agenda

- Current Program Reach
- Impact July-September Data
- Next Steps
- Appendix

Current Program Reach

	2015-16 School Year	2016-17 YTD
TOTAL ACTIVE SCHOOLS	33	9
TOTAL SCHOOLS TRAINED	159	133
TOTAL STUDENTS REACHED	2342	732
TOTAL SCHOOLS COMPLETE	19314	2675
TOTAL ESTIMATED HOURS OF LEARNING	4828	668

July-September Highlights

- July-YTD Program Impact**
 - Hillsborough County
 - Teacher Trainings-306
 - July 11- Polce Middle
 - July 12- Freedom Middle-100+ teachers
 - July 27- Aparicio-Levy Tech- 30 department chairs
 - 236 Hillsborough Teachers Registered July 1-YTD
 - 159 Teachers Certified Completers of AAHTF 306
- Other Trainings**
 - July 27-Osceola Social Studies Training-11 teacher
 - August 2- Citrus County Social Studies Training-12 teachers
 - August 3- Pinellas County Social Studies Training-18 teachers
 - August 11- Clay County Social Studies Training
 - August 17- Broward County Social Studies Training
 - August 30- Miami-Dade Social Studies Training-300 teachers

Next Steps- EverFi and AAHTF Working Together

AAHTF Member Engagement and Trainings

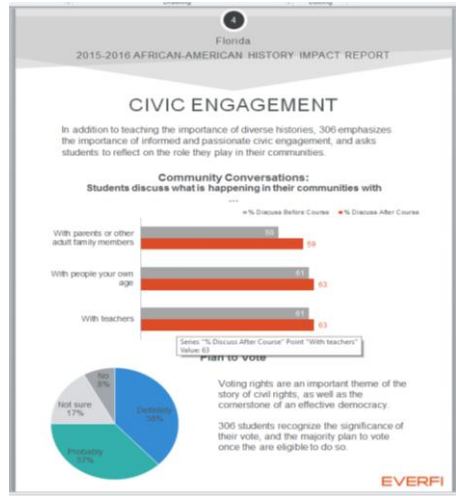
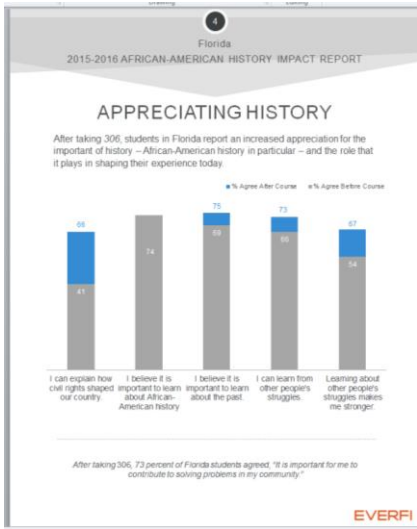
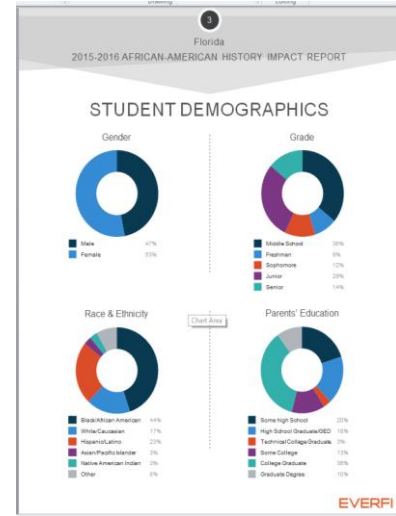
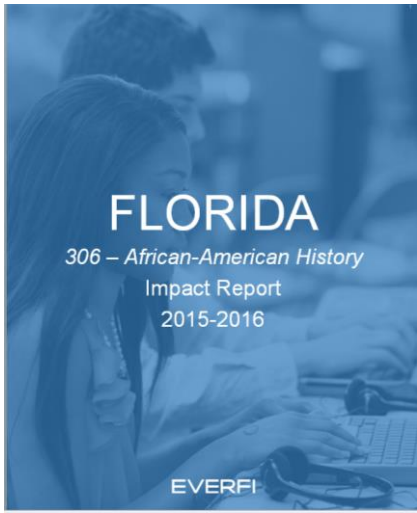
- Local EverFi school managers will be connected with local task Force Members to increase district and local school awareness of the Task Force's mission and the 306: African-American History resource in supporting that mission.

Identify Key Partnership Districts

- EverFi and AAHTF will work with district leadership to identify targeted outreach and implementation by Everfi schools for up-coming school year.
- EverFi and AAHTF will work to identify schools for potential event highlighting the statewide partnerships around this initiative.

Teachers Registered and Trained by District


TEACHERS TRAINED BY DISTRICT
Baker (3 teachers)
Bay (2 teachers)
Brevard (1 teachers)
Broward (20 teachers)
Collier (7 teachers)
Duval (30 teachers)
Escambia (7 teachers)
Flagler (1 teachers)
Florida Private Schools (1 teachers)
Hillsborough (236 teachers)
Lee (8 teachers)
Manatee (6 teachers)
Marion (5 teachers)
Miami Dade (83 teachers)
Orange (12 teachers)
Palm Beach (23 teachers)
Polk (1 teachers)
Putnam (1 teachers)
Behavioral Science - Florida (2 teachers)
Santa Rosa (1 teachers)
Sarasota (6 teachers)
Seminole (2 teachers)
St. Johns (2 teachers)
Volusia (5 teachers)
Washington (3 teachers)



Academy Lion

Analytics All Web Site Data Audience Overview

July 1,2016-September 30,2016



SITE UPDATES 7/1/2016 - 9/30/2016

Afroamfl.org

Month	Web Designer	Date Requested	Date Completed
2016 - July	AcademyLion, Inc.	7/1/2016	7/1/2016
2016 - August	AcademyLion, Inc.	8/1/2016	8/1/2016
2016 - September	AcademyLion, Inc.	9/12/2016	9/12/2016
2016 - September	AcademyLion, Inc.	9/12/2016	9/12/2016
2016 - September	AcademyLion, Inc.	9/12/2016	9/12/2016

AcademyLion, Inc.

